**ADDITIONAL PPP INFO NEEDED:**

NAICS CODE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Business Started:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Zip -4\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (will also need Zip 4 for principals addresses if entering)

Please provide breakdown of Use of Proceeds (doesn’t have to be exact but must qual loan amount)

Payroll\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Utilities\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Lease/Mortgage Interest\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Monthly Payment Amount\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# FTE Employees 2-15-20\_\_\_\_\_\_

# FTE Employees Expected after PPP Loan \_\_\_\_

SBA Application #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Some recommended processes:

Print “Submission of Loan Application” to a pdf for your files

After you submit, go to Reports while you are still in the loan and under Application, select “Print(pdf)” Save this to your files as this is all of the information that you just entered.